RMIT Bangladeshi Association (RBA)

General Meeting - 1
6 February 2014

Meeting Minutes

Agenda: 1. Annual plan for 2014,
2. Meeting RUSU with members’ signature,
3. Orientation desk on 6 March 2014,
4. Updating constitution
5. Miscellaneous

Discussions and decisions taken:

1. Annual plan for 2014
   i. Social gathering with new RBA members on 8 March (Saturday) – Naveela, Gangotri, Tahsin and Nifarul to lead
   ii. Celebrating Independence Day on 26 March (Wednesday) through film show of ‘Guerilla’ – Naveela, Tahsin and Khalid to lead
   iii. Celebrating Bangla New Year on 14 April (Monday) through organizing Bangladeshi food festival and rally with traditional outfits and musical instruments – Gangotri, Naveela and Tahsin to lead
   iv. End of semester 1 trip organized with other Bangladeshi student associations – Khalid to open dialogue
   v. Participating at World Week event during semester 2 – Gangotri and Tahsin to lead
   vi. Celebrating Victory day on 16 December
   vii. Participating at different events organized by Bangladeshis and other community organizations in and around Melbourne whenever opportunity arises – Deep, Gangotri and Tahsin to explore and recommend

2. Meeting RUSU with members’ signature

   The meeting collected signature of 8 members. Naveela would organize another 2 signatures and the completed paperwork would be handed over to RUSU for re-affiliation of RBA. Khalid would request RUSU for a meeting with RBA executive members during 3rd week of February.

3. Orientation desk on 6 March 2014

   RBA would be provided with a desk on 6 March (Thursday) during orientation. RBA members need to report at 10.30 am and stay till 2.30 pm. RBA would sign up new members and distribute information booklet. Mohammad Hassan (Rono) would assist in providing the booklet. Nifarul, Gangotri, Naveela and Tahsin to lead in designing orientation desk.
4. Updating constitution

RBA would follow the model constitution provided by RUSU. However, RBA would include the post of ‘Event Manager’ as one of its executives who will contact RUSU on behalf of RBA while RBA events are organized. Naveela would customize RUSU model constitution for RBA.

5. Miscellaneous

i. Tahsin to act as the Event Manager for RBA considering his experience and previous engagement with RBA while Deep would lead in photography, communication and liaison with RUSU. Khalid would communicate this to Jacq (RUSU).

ii. Farhina would lead in preparing bi-monthly newsletter of RBA which would comprise news of RBA events and accomplishments of RBA members.

iii. Next RBA meeting would be organized during first week of March


Apology: Naveela Rahman, Tanim Mahmud
## Budget for End of semester 1 trip to Mount Buller (reference 1.iv of proposed annual plan)

### Mount Buller Trip for RBA

<table>
<thead>
<tr>
<th>Item</th>
<th>Unit</th>
<th>Unit price</th>
<th>Total price (A$)</th>
<th>Vendor/Supplier</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bus fare for 40 passengers</td>
<td>1</td>
<td>1680</td>
<td>1680</td>
<td>BusCharter.com.au Pty Ltd</td>
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<tr>
<td>Entry fee for 40 passengers</td>
<td>40</td>
<td>18</td>
<td>720</td>
<td>Mt Buller and Mt Stirling Alpine Resort Management Board</td>
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<tr>
<td>Total</td>
<td></td>
<td></td>
<td><strong>2400</strong></td>
<td>Special Funding Grant (SFG) applied from RUSU: A$ 2000; Annual Administration Grant (AAG) available to RBA from RUSU: A$ 400</td>
</tr>
</tbody>
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Two thousand four hundred Australian dollar