OXFAM RMIT
30th September 2015

Quorum Reached: 6:40pm
Attendance: See Prepared Sheet
Apologies: Rohan Goddard, Rebekah Russell, Yasmine Menich, Jessica Frasca, Jessica Cotton-Brown
Chair: Sneha Bhattachan
Minutes Taken by: Colleen Rose Gonzales
Meeting opened at: 7:11pm
Meeting location: Gopals (139 Swanston St, Melbourne VIC 3000)

Welcome & Introduction

1. Presentation of Annual Reports & Acceptance of Annual Reports
   - Presentation of President’s Report
   - Presentation of Vice President’s Report
   - Presentation of Secretary’s Report
   - Presentation of Treasurer’s report

Motion: THAT the Oxfam RMIT accepts the Executive Reports
Moved by: Katherine Prout
Seconded by: Mariah Murphy
Vote: 10

2. Election of 2016 Club Executives

2.1.1 President
Nominee 1: Colleen Gonzales
Votes: 11
Nominee 2: NA
Votes: NA
Result: Colleen Gonzales

2.1.2 Vice-President
Nominee 1: Mariah Murphy
Votes: 11
Nominee 2: NA
Votes: NA
Result: Mariah Murphy

2.1.3 Secretary
Nominee 1: Dinosha Jayasundera
Votes: 11
Nominee 2: NA
2.1.4. **Treasurer**

Nominee 1: Katherine Prout
Votes: 10

Nominee 2: NA
Votes: NA

Result: Katherine Prout

**Motion:** THAT the Oxfam RMIT approves the election of the 2016 Club Executive

Moved by: Claire Barley
Seconded by: Farema

Vote: 11

2.2. **Election of Additional Executives**

Executive title: Social Media
Nominee 1: Emma Anderson
Votes: 11

Nominee 2: NA
Votes: Emma Anderson

Executive title: Volunteer Coordinator
Nominee 1: Emma Anderson
Votes: 11

Nominee 2: NA
Votes: NA
Result: Emma Anderson

Executive title: Designer
Nominee 1: Farema Yazdi
Votes: 11

Nominee 2: NA
Votes: NA
Result: Farema Yazdi

**Motion:** THAT the Oxfam RMIT approves the election of the additional 2016

Moved by: Sneha Bhattachan
Seconded by: Mitchell Sarpi

Vote: 11

3. **Approval of 2016 Club Annual Activity Plan**

- Close the Gap events and activities
- Meet and Greet Stalls
- Team Building Activities
- Promotion Activities and Social Media
- Urgent Issue Related Fundraising
- Subsidies for Volunteers
- Volunteer Programs
- OxJAM events
- Bakes sales and stalls

**Motion:** THAT the Oxfam RMIT approves the 2016 Club Annual Activity Plan

Moved by: Mitchell Sarpi
Seconded by: Daniel Stavrevski
Vote: 11

4. **Other Business**
   - Absentees during holidays
     - Colleen Gonzales
     - Rebekah Brasher
     - Farema Yazdi (16th Jan-6th Feb)
   - Reaffiliation and signatories
   - Previous executive team to write notes for new executive members

5. **Set Executive Handover (advisable)**

Next General Meeting **16th of Nov. 2015**

Meeting Closed at **7:52pm**

Thank everyone for coming!