POSITION VACANT

RMIT University Student Union (RUSU) Orientation Handbook Editors (Volunteer Positions)

RUSU has a CV and career building summer opportunity available for a group of RMIT students who are skilled in writing and design and passionate about creating a publication to help orientate and welcome new students to RMIT.

RUSU is looking for an editorial team of 3 (or 4) RMIT students to edit, design and produce the 2014 RUSU Orientation Handbook.

The O’Book Editors need to have a combination of writing, editing and design skills, with at least one team member possessing the design skills required to produce a quality professional standard publication to press specifications.

The O’Book Editors would need to be ready to start the first week of November 2013 and work through until the end of February 2014 to produce, promote and distribute the O’Book.

‘The O-Book has played a crucial role in my personal development as a writer and editor. It was equally challenging and rewarding to hit the ground running, managing every aspect of this project—from soliciting content to communicating with the printers. We have received so much positive feedback, and this has given me the confidence necessary to pursue a career in editing, publishing or journalism.’

Broedy Carmody (2013 O’Book Editor)

Honorarium

The O’Book Editors are volunteer positions that receive an honorarium ($13,000 total divided between the Editorial team) to cover expenses. The full details are included in the position description.

How to Apply

Applications close 9 am Friday 25 October 2013

Please send applications by email to rusu.jobs@rmit.edu.au, with “O’Book Editor Application” in the email subject line.

Applications MUST be from a team of students. RUSU will not create teams from individual applicants. Applications MUST include:

- 3 x individual resumes (1 per team member) which includes 2 referee contacts for each of the team members.
- 1 x cover letter (from the team) which addresses how your team meets the various selection criteria.

See the full Position Description for further details of the roles and how to apply.