RUSU C&S Grant funds are only available to fully affiliated RUSU Clubs & Socs.

There are 4 types of RUSU Clubs & Societies grants:

1. **Annual Administration Grant (The AAG):** an automatic annual payment based on number of enrolled RMIT student club members - $250 if the club has 34 or less members (small clubs), $500 if the club has 35 or more enrolled RMIT student club members (Large clubs). Proof of membership numbers must include members name, their RMIT student number, their email address and the date they joined.

2. **Annual Program Subsidy (The APS):** Small clubs can apply to receive up to 75% of club activity costs up to an annual total of $500 for small clubs and $750 for large clubs. This subsidy is guaranteed to each club (as long as the club completes the application process correctly).

3. **Special Funding Grant (The SFG):** Clubs can apply for up to $2000 special funding for large events/combined club events/high cost activities. This money is to Club suppliers (eg RUSU Pays it to direct to venues, caterers etc – not to the clubs themselves). This is a competitive grant as there is a limited amount of funds in this grant pool.

4. **Special Incentive Grants** – additional funds RUSU can award to clubs for participating in RUSU events etc – this depends on the amount of funds available each year, etc. Clubs cannot apply for funds in this grant - RUSU decides if it wants to allocate these funds.

How to apply for RUSU Clubs Grants funding:

**IMPORTANT:** RUSU Clubs Grant Funding is only available to RUSU Fully affiliated Clubs & Socs. Affiliation must be renewed annually. Club funds cannot be used for academic purposes including but not limited to: text books; practical materials; course costs; compulsory excursions and academically assessed activity.

1. **To apply for The AAG** – Clubs are automatically awarded $250 AAG upon completing the annual affiliation process. Clubs must provide a copy of its member sign-up sheets of another 25 members to gain the additional $250 large club AAG+. Membership info must include the name, RMIT student number and signature of each member as well as the date the members joined. Clubs just need to provide this proof of additional membership to their C&S Officer to receive the extra AAG+.

2. **To apply for The APS** - Clubs must develop and approve an Annual Club Activity Plan each year. APS grant funding can be applied for to reimburse costs incurred by the club to run its’ annual program. To apply, clubs must provide a copy of the club meeting approving the annual plan and the budget/s of the activities, the receipt/s for the cost/s the club is seeking reimbursement for and a completed APS cover sheet. The Annual Plan is usually already provided in the Annual General Meeting minutes). Activity budgets may be approved by a full Club meeting or a Club Executive meeting. An online version of the form is available at: [http://su.rmit.edu.au/assets/Downloads/Annual-Programme-Subsidy-Application.pdf](http://su.rmit.edu.au/assets/Downloads/Annual-Programme-Subsidy-Application.pdf)

3. **To apply for The SFG** – there is an online form clubs must complete and submit via the RUSU web page to apply for SFG. In addition to completing the form, the club must supply the minutes of the club meeting approving the event and the minutes of the meeting approving (and including the detail of) the budget of the event. It is important clubs apply for SFG early as there is a limited amount of funds available and time is needed to organise the payments – RUSU pays SFG money to club suppliers (e.g. venues, caterers). SFG funds are NOT paid to the clubs themselves. [http://su.rmit.edu.au/clubs/club-resources/special-funding-grant-application/](http://su.rmit.edu.au/clubs/club-resources/special-funding-grant-application/)

For further info, please email rusu.clubs@rmit.edu.au  RUSU C&S Grants 2014