Grants

RUSU Clubs and Societies Grants 2015

The two things you need to remember are:

- Clubs are defined by size (Small, Medium and Large)
- There are 4 types of C&S grants.

There are three defined club sizes:

- **Large** – one hundred (100) or more currently enrolled RMIT students as members
- **Medium** – between thirty-five (35) and ninety-nine (99) currently enrolled RMIT students as members
- **Small** – a minimum of twenty (20) and up to thirty-four (34) currently enrolled RMIT students as members

Note: Affiliate members do not count towards defining a club size.

There are 4 types of Grants Fully Affiliated Clubs and Societies can access throughout the year:

**Annual Administration Grant (The AAG)**

Annual payment based on number of enrolled RMIT student club members. This grant covers the cost of a club's standard operational costs, administration and small activities

- Small Clubs – $250
- Medium Clubs – $500
- Large Clubs – $750

All clubs are eligible for this grant – it is Paid directly to club bank account.

**Annual Program Subsidy (The APS)**

This grant covers the costs of clubs achieving their stated aims for the benefits of all RMIT Students by subsidising the up to 75% of the costs of club activities, events, supplies, equipment and services. Annually:

- Small Clubs are eligible for up to $500
- Medium Clubs up to $750
- Large Clubs up to $1000

All clubs are eligible for this grant – it is Paid directly to club bank account.

**Special Event Grant (The SEG)**

This grant has two purposes:

- To support the costs of special activities or events, excluding costs provided for by the AAG or APS
- To support costs where the Student Union identifies a particular club initiative as being of particular benefit to the student community and pursuant to RUSU’s aims and objectives

Once off funding up to $2000 for individual or joint large club events and activities. A specific application is required as this is a competitive grant with a limited amount of funding available a year.

Payment is made to suppliers rather than the club.

**Special Incentive Grants (The SIG)**

Sometimes RUSU will offer additional funds to reward clubs for participating in RUSU events. Clubs will be informed when RUSU is releasing extra once off grant.

**IMPORTANT:** Club funds cannot be used for academic purposes including, but not limited to, textbooks, practical materials, course costs, compulsory excursions and academically assessed activities.
How to Apply?

AAG

No application/form required as automatically distributed by C&S staff when clubs finalise Full Affiliation.

A complete membership is required to confirm your clubs size status. List should have each members name, RMIT student number (if applicable) and date they joined club.

APS

To apply submit:
• a completed APS cover sheet, and
• a copy of the club meeting minutes approving the activity/event, approved budget, any related receipts/invoices and.

Events and activities must be in line with a clubs Annual Activity Plan which should have been outlined in the Annual General Meeting minutes, supplied as part of affiliation.

The form is available at:

SEG

An online form clubs must completed and submitted along with club meeting minutes approving the event, a detailed budget and quotes from vendors/suppliers.

There is a limited amount of funds available and time is needed to organise the payments to the suppliers/vendors.

Apply at: www.su.rmit.edu.au/clubs/club-resources/special-funding-grant-application

Deadlines for Grant Submissions

SEG – All documentation must be submitted at least two (2) months prior to the event date.

AAG, APS and SIG – deadlines for these grants is linked to the clubs affiliation period.

• For calendar year clubs (Jan–Dec), all grant applications must be submitted no later than the November 30 of the same year.
• For mid-year clubs (Jul–Jun), all grant applications must be submitted no later than the June 30 of the same year.

If you are unsure what your Club is entitled to or want some advice about submitting a grant application, please speak to a C&S Dept. staff member before you submit your application.